

DATE RECEIVED

Y TIME Change/Cancellation Form

Hadfield Elementary

☐ Schedule ☐ Enrollment ☐ Confirmation

Use this form only if child is already registered. Please use a separate form for each child. All changes must be completed on the Wednesday 2 weeks prior to the start of the next session. ______ School Location ______ Parent/Guardian Name ______ Email _____ **CANCEL 2-WEEK SESSION** Requested Cancellation Date _____ Reason for Cancellation ☐ Permanent Cancellation ☐ Temporary Cancellation for session(s) **CHANGE ATTENDANCE** Current AM ☐ Mon ☐ Tues ☐ Wed □ Thurs ☐ Fri Dates PM ☐ Tues □ Wed ☐ Mon ☐ Thurs ☐ Fri **AM** ☐ Mon □ Tues ☐ Wed □ Thurs ☐ Fri **New Dates** PM ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Permanent Change ☐ Temporary Change for session(s) Y TIME PRICING (Bi-weekly tuition fee per child.) 1 DAY 2 DAYS 3 DAYS 4 DAYS 5 DAYS AM Only \$18 \$30 \$41 \$52 \$59 Program Participant \$25 \$43 \$58 \$76 \$87 PM Only Member \$32 \$53 \$73 \$93 \$107 **Program Participant** \$46 \$77 \$106 \$135 \$155 AM & PM Member \$50 \$83 \$111 \$141 \$161 Program Participant \$71 \$120 \$161 \$207 \$237 * Early Release and School's Out Fun Days are a separate registration. Please submit to the Waukesha Y Business Desk or via email at WKRegistrar@gwcymca.org. Changes and cancellations will be made according to the registration and change deadlines. You will receive a confirmation email once your child's enrollment has been updated. Please allow 3 - 5 business days for processing. I authorize the YMCA of Greater Waukesha County to adjust my regular payment based on the cancellation or change listed above using the payment method on file. Parent/Guardian Signature ______ Date _____ For Office Use Only START DATE EFFECTIVE DRAFT DATE

STAFF INITIALS